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| <b>The Hong Kong University of Science and Technology</b> |                     |
| <b>Nanosystem Fabrication Facility (CWB)</b>              |                     |
| <b>NFF (CWB) User Application Form</b>                    |                     |
| Name of applicant:  | Student/Staff I.D.: |
| Department:   | E-mail address:     |
| Status: PHD/PG/UG/TA/RA/Staff/Others (please specify):    | Phone:              |
| Affiliate institutions/organization:                      |                     |
| Applicant's signature:                                    | Date:               |

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| <b>NFF (CWB) Safety Orientation (please fill in as appropriate)</b>  |  |
| 1. Part A/D - Attended safety and booking system session?<br><input type="checkbox"/> Yes (Date attended:    /    /    ) <input type="checkbox"/> No | 2. Part B - Attended HSEO online session (Chemical Safety)?<br><input type="checkbox"/> Yes (Date attended:    /    /    ) <input type="checkbox"/> No |
| 3. Part C - Attended contamination control session?<br><input type="checkbox"/> Yes (Date attended:    /    /    ) <input type="checkbox"/> No       | 4. Signed clearance form?<br><input type="checkbox"/> Yes <input type="checkbox"/> No  |

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| <b>Project title:</b>  |
| <b>Project type (eg. UG FYP/UROP/PG course/PG research):</b>   |
| <b>Brief description: (please submit a <i>PROCESS FLOW</i> which conforms to the safety and cleanliness requirements of NFF (CWB) and which has to be approved and signed by your supervisor.)</b> |
| <b>Main NFF (CWB) facilities to be used:</b>   |
| <b>Name of supervisor(s):</b> <span style="float: right;"><b>Email:</b> <span style="float: right;"><b>Phone:</b></span></span>  |
| <b>Signature:</b>  |

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| <b>Information for NFF (CWB) Charge Recovery</b>   |  |
| <i>I confirm that I acknowledge and accept the NFF (CWB) Lab charging scheme as attached, please debit from the following account(s) for lab. access and consumable usage monthly.</i>   |  |
| <b>1. Charging account</b> (source of funding grant/project title/account number)<br><i>(1) Lab access – HKD10 per hour (maximum charge is capped HKD600/month) and HKD150 per month account maintenance fee and (2) Access card – HKD100.</i> | <b>Account Type (please ✓ as appropriate):</b><br><input type="checkbox"/> Instructional use and academic research<br><input type="checkbox"/> Non-RGC/UGC government projects and use of the facility by researchers from another institution<br><input type="checkbox"/> Industrial and service contracts, and consulting work |
| <b>Name of the budget controller:</b>  | <b>Signature:</b> <span style="float: right;"><b>Date:</b></span>  |
| <b>2. Charging account</b> (source of funding grant/project title/account number) <b>for lab consumable usage:</b>   | <b>Account Type (please ✓ as appropriate):</b><br><input type="checkbox"/> Instructional use and academic research<br><input type="checkbox"/> Non-RGC/UGC government projects and use of the facility by researchers from another institution<br><input type="checkbox"/> Industrial and service contracts, and consulting work |
| <b>Name in full of the budget controller:</b>  | <b>Signature:</b> <span style="float: right;"><b>Date:</b></span>  |

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|-------------------------------------|----------------------------------|----------------------|
| <b>For NFF (CWB) Use Only</b>       |                                  |                      |
| <b>Assigned NFF project number:</b> | <b>Group with (project no.):</b> | <b>Key card no.:</b> |
| <b>Project approved by:</b>         | <b>Date:</b>                     |                      |
| <b>Remarks:</b>                     |                                  |                      |